



RAMANA VIDYALAYA

(CBSE Affiliation No. 1930268)

Sponsored by N.S. Educational Trust

No. 371, M.G.R. Road, Sholinganallur, Chennai - 600119

Tel.: 044-2450 1405

Email: info@ramanaschool.com; Web: www.ramanaschool.com

TRANSFER CERTIFICATE APPLICATION

Recent passport
size photograph

Admission No.:

Application Date:

| | | | |
|---|---------------------------|--------------------|-----------------------|
| Student's Name | : | | |
| Class | : | | Section: |
| Date of Birth (as per Birth Certificate) | : | | |
| Father's Name | : | | |
| Father's Mobile No. | : | | |
| Mother's Name | : | | |
| Mother's Mobile No. | : | | |
| Nationality | : | | |
| Religion | : | | |
| PIO NO. (If not Indian) | : | | |
| Caste (OC / SC / ST / BC / MBC / DNC) | : | | |
| Community Certificate (Y/N) (if applicable) | : | | |
| Date of Enrolment in School | : | | |
| Class of Enrolment in School | : | | |
| Last Working Day (specify date) | : | | |
| Total Fees Paid for the Current Academic Year (attach copy of receipts) | : | | |
| Extra Curricular Activities Certificates (Y/N) (if applicable) | : | | |
| Father's Signature | | Mother's Signature | |
| To be filled by the Office | | | |
| Total number of working days | : | | |
| Number of days student was present | : | | |
| Verified by the Class Teacher (Y/N) | : | | |
| Fees paid for Transfer Certificate (Y/N) | : | | |
| Transfer Certificate Number | : | | Issue Date: |
| Transfer Certificate Prepared by (Name and Signature) | Class Teacher's Signature | | Principal's Signature |